



Strathewen Public Hall Inc.

President:
Adam Lewis
0407 560 439

Secretary:
Kathy Brown
0407 510 411

Treasurer:
Kerry Uden
0434 325 911

Strathewen Public Hall Hire Agreement – Appendix 3 – Booking Form

NAME: _____ ORGANISATION: _____

ADDRESS: _____

Email: _____

TELEPHONE: Home _____ Mobile _____

DATE & TIME OF BOOKING: _____

TYPE OF FUNCTION & USAGE OF HALL: _____

RENTAL AMOUNT PAYABLE: \$ _____

LESS DEPOSIT AMOUNT: \$ _____

BALANCE DUE: \$ _____

PLUS BOND AMOUNT PAYABLE: \$ _____

FINAL BALANCE: \$ _____ **DUE BY:** _____

Hire Agreement: In making this booking, I understand that the Strathewen Public Hall Association Inc require that a Hire Agreement be signed when the full booking fee is paid, seven calendar days before the date of hiring, and that I ensure that the rules of use detailed in Appendix 1 to that Hire Agreement are conformed with.

Name: _____ Signature: _____

Date: _____

To confirm your Booking, please post or e-mail this Hall Booking Form to the Bookings Officer (see below)

Bookings Officer contact details:

Kathy Brown
1090 Cottlesbridge – Strathewen Road
Strathewen, VIC 3099

Telephone: 0407 510 411

E-mail: kathy@miscellany.com.au

Monies to be direct deposit, cash or cheque payable to: Strathewen Public Hall Inc.

The balance and Bond are payable SEVEN CALENDAR DAYS PRIOR TO YOUR FUNCTION.

The Bookings Officer will arrange a time with you to collect the key.

Direct deposits can be made to: Bendigo Bank BSB 633 000 Account No 138 564 992

(Please also advise Bookings Officer of your remittance).

Strathewen Public Hall Inc

Inc Assn No. A0034099R ABN No 77 004 318 539
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e-mail: strathewenhall@gmail.com