



Strathewen Public Hall Inc.

President:
Adam Lewis
0407 560 439

Secretary:
Kathy Brown
0407 510 411

Treasurer:
Eric South
0423 263 003

Strathewen Public Hall Hire Agreement - Appendix 3 - Booking Form

NAME: _____ ORGANISATION: _____

ADDRESS: _____

Email: _____

TELEPHONE: Home _____ Mobile _____

DATE & TIME OF BOOKING: _____

TYPE OF FUNCTION & USAGE OF HALL: _____

RENTAL AMOUNT PAYABLE: \$ _____

LESS DEPOSIT AMOUNT: \$ _____

BALANCE DUE: \$ _____

PLUS BOND AMOUNT PAYABLE: \$ _____

FINAL BALANCE: \$ _____ DUE BY: _____

Hire Agreement: In making this booking, I understand that the Strathewen Public Hall Association Inc require that a Hire Agreement be signed when the full booking fee is paid, seven calendar days before the date of hiring, and that I ensure that the rules of use detailed in Appendix 1 to that Hire Agreement are conformed with.

Name: _____ Signature: _____

Date: _____

To confirm your Booking, please post or e-mail this Hall Booking Form to the Bookings Officer (see below)

Bookings Officer contact details:

Kathy Brown
1090 Cottlesbridge - Strathewen Road
Strathewen, VIC 3099

Telephone: 0407 510 411

E-mail: kathy@miscellany.com.au

Monies to be direct deposit, cash or cheque payable to: Strathewen Public Hall Inc.
The balance and Bond are payable SEVEN CALENDAR DAYS PRIOR TO YOUR FUNCTION.
The Bookings Officer will arrange a time with you to collect the key.
Direct deposits can be made to: Bendigo Bank BSB 633 000 Account No 138 564 992
(Please also advise Bookings Officer of your remittance).

Strathewen Public Hall Inc

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