



Strathewen Public Hall Inc.

1100 Cottles Bridge – Strathewen Road, Strathewen

President:
Karl Apted
0418 350 345

Secretary:
David Brown

Treasurer:
Eric South
0423 263 003

13th March 2018

Dear Strathewen Hall User,

Strathewen Public Hall – Rules of Use

Since the reopening of the Strathewen Public Hall at the end of August 2012, the Hall Association Committee has adopted rules of use for the Hall designed to promote regular community use, ensure the facility's long term care and maintenance, and respect the reasonable expectations of the Hall's near neighbours.

Hire of Hall

The Hall is available for use by community groups, and by private individuals and private or government organisations. Bookings are required, and a hire fee will be charged designed to cover continuing operating costs. Karl Apted has assumed the booking officer role, and can be contacted on 0418 350 345, and at karlapted@bigpond.com .

As well as the hire fee, private individuals and private or government organisations are required to pay a deposit to secure their booking, and a bond which will be returned after the function assuming that the Hall Association has not incurred costs arising from damage or deficient cleaning of the facility.

Community groups will not be required to pay a deposit or a bond, but will be expected to use the Hall in line with the rules of use. Community groups will be charged a hire fee, but we understand that the Strathewen Trust Fund intends to provide financial support to newly formed community groups – one formed to utilise the Hall arts and crafts facility, for example – to meet such costs during their formative years.

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Whenever the Hall is hired, the users will be expected to leave it as clean and tidy as they found it, both inside and outside. Should the Hall Association Committee have to engage cleaners to clean up after a hire, then the resultant costs will be deducted from the bond.

A hire agreement, posted on the Strathewen Hall website at www.strathewenhall.com under the 'Hall Hire Documents' tab, details at Appendix 1 the rules of use that must be observed by anyone, or any group, that hires the Hall, and includes a booking form at Appendix 3.

The Hall Association Committee has set the hire fees, which are broadly in line with those applicable at similar community facilities, in order to cover utility costs, insurance, and continuing maintenance obligations. The hire fees are detailed in Appendix 2 of the hire agreement.

The local authority has authorised the Hall to host events involving no more than 100 people; special authorisation will need to be sought by the Hall Association Committee before the Hall could be hired for an event involving a larger number of people. The Hall is a no smoking facility.

Respecting neighbours

There are two potential areas of concern relating to the regular use of the Hall and respecting the reasonable expectations of the Hall's near neighbours; the level of noise generated, particularly at night, and car parking.

Noise

Users of the Hall are required to take care to minimise levels of noise that may adversely impact on neighbouring properties at all times. Hall doors should be kept closed when music is being played inside, and music must cease altogether by 12.00 midnight on Friday or Saturday, by 11.00 pm on Monday to Thursday inclusive, and by 10.00 pm on Sunday. The Hall should be vacated within an hour of these times.

An automatic timer will limit use of power points to the Hall after 12:00 am.

Car parking

Off road car parking is now available adjacent to the Hall, but car parking will overflow onto the side of the road for larger functions. In those circumstances, Hall users are asked to park along the opposite side of the Cottles Bridge-Strathewen Road, and not to park along or block neighbouring driveways.

Teenage and 21st birthday parties

Unfortunately, some poor experiences of other local community halls with damage caused at teenage and 21st birthday parties in the 'social media' age, have caused a majority on the Hall Association Committee to conclude that the Hall should not be made available for hire for teenage birthday and for most 21st Birthday functions.

(Note: 21st Birthdays will be considered by the Committee, at the discretion of the Committee, where there can be demonstrated connection to the Strathewen Community. There will be additional hire requirements).

Your Hall Association

The Hall Association exists to operate and maintain the Strathewen Public Hall on behalf of the community. The Hall Association has worked hard to bring the new Hall into existence, and the community seems very pleased with the results.

Please contact the committee of the Hall Association, details on header first page, if you would like to find out more about what is involved joining the Hall Association Committee.

Yours faithfully,

A handwritten signature in blue ink, appearing to be 'Karl Apted', written in a cursive style.

Karl Apted
President
Strathewen Public Hall Association Inc